

29 March 2018

### **Booking school clubs online – Summer term 2018**

Dear Parents,

Attached please find next term's PJS Clubs Timetable.

As previously, in order to book your clubs, you will need to visit the Prettygate Junior School website, and on the homepage click on the link for "Parents Evening System" in the links box to the right of the school photograph. Thereafter, please log in using your details and your child's details. If you have more than one child at PJS, just log in with the details of your oldest child - all your children will appear on the booking screen once you have logged in.

Please select a maximum of **two** clubs for each child – if you select more than two we will cancel any extra clubs you have booked. Likewise, we will cancel any clubs which you book for which your child is not eligible (such as the wrong year group), so please choose carefully. There is no order of preference for this booking system. There are a limited number of places in each club – this will vary according to the club you choose. Once all places have been allocated, you will no longer have the option to book a place, although your name will be held on a waiting list if you apply for a club which is already full. Therefore, if you are keen to book a place in a particular club, please ensure that you log in and book as soon as possible. This system operates on a "first come, first served" basis. **Bookings open at 9am on Tuesday 3<sup>rd</sup> April and close at 6pm on Tuesday 17<sup>th</sup> April 2018.**

[NB please ignore the 'date' field – this is the last date that the club will run this term, and is required as part of the system setup]

Cookery club is our most popular club, but because of space we can only have 10 children at a time. This club is offered before half term for 4 weeks (because of Bank Holidays), then after half term for 5 weeks. There will be a charge this term of £8/£10 per pupil to cover the cost of provisions for this club (£2 per session), payable to the school office before the start of the first session (ie £8 by Mon 23 April for those attending before half term, and £10 by Mon 4 June for those attending after half term). Please do not book cookery club if you have already done it this school year, as we aim to give as many different children an opportunity to take part as possible. Thank you.

Prettygate Press on Wednesdays is a newspaper club for aspiring journalists.

You will receive confirmation via email that you have been accepted into the clubs which you have chosen. Please notify the office if you need to update your email address.

Please refer to the attached timetable when choosing your clubs to check the day of the week and the relevant year groups. Please pay particular attention to clubs split into years 3/4 and years 5/6, which change over at half term. Please note that all after school clubs run until 4.15pm. There are a number of clubs which are "by invitation only" – please bear the days/times of these clubs in mind when choosing, as your child might be invited to one or more of these.

**Please note** - homework club is by invitation only next term. Children who would benefit from this support will be selected by their class teachers, and they will be invited to attend during the first week of next term. If your child has been invited to homework club (or Eco-warriors, the other invitation only club) you may choose a further two clubs.

Contact details of externally run clubs are shown below the timetable. An application form for tennis club is attached to this pack. Administration of these clubs is handled by the organisation that runs them, so please contact them directly for details of term dates, availability, fees etc. Start dates for these clubs are as follows:

- LR Dance - Fri 27 April
- Ashley Ford's Tennis – Fri 20 April

Regards,

Karen Mugford